

**Transportation Services Advisory
Bike - Sub Committee**

TEXAS A&M UNIVERSITY

**MINUTES OF MEETING
July 30, 2008**

Present: Dr. Clint Magill
Rich Pontious
John Fisher
Dan Mizer, Jr.
Brittany Jones
John Wagaman
Shawn Turner
Rod Weis

Absent: Logan Nichols
Ruth Mullins
Hunter Bollman
Dr. Angie Hill Price

Guest: June Broughton

Meeting called to order by Dr. Clint Magill

1. Minutes from June 10, 2008 were reviewed; change the amount on 3e to \$80,000
 - a. Motion made by Rich Pontious to approve the minutes
 - b. Second by John Fisher; minutes approved with corrections
2. John Fisher provided the committee with core recommendations from the previous bike plans
3. Dr. Magill stated that first part from last meeting we needed to get a official university ruling that there is an authority for us to do the items that we are needing to do
 - a. Dr. Magill asked how do we go about a getting a ruling and its approval s
 - i. Do we sell the program to the university?
 - ii. How is it funded
 1. Rod asked can bicycles be a program to create enough revenue to pay for itself; probably not

2. The bike program will need additional funding from other sources
- b. Rod stated that we need to draft a university rule; TS can work on a draft for the committee; discussed that registration and enforcement need to be part of the rule; something as simple as the Board of Regents delegates the administrative policies for bicycle rules be administered through Transportation Services. Then list the bike rules on the Transportation Services web site
 - i. Karen Chavez might could help with the writing of the university rule
 - ii. The rule can be broadened into the saps if needed
 - iii. We need to identify areas with congestion and issues
 - iv. The committee needs to visit with the design review board; new bike paths have to blend in the areas of campus
 - c. Administrative procedures should be placed in a presentation for Dr. Mauro;
 - i. Transportation Services can work on a presentation showing the problems, in this program also include:
 1. issues that need to be resolved; discuss the bike TSAC Sub-committee; then share the presentation with faculty, staff and students through forums, student senate meetings, RHA meetings, and graduate student council meetings
 2. Go out with a set of recommendations; then list some other possibilities
 3. show a model that is successful; other universities
 4. Address where the money goes from the sale of abandoned bikes
 - a. seized property rulings might be why the funds are going to another area
 5. how to go about selling this program
 6. included in the presentation is the magnitude of the issues that we are looking at
 7. Dan Mizer stated that 2 years for a bike permit is reasonable; most dorm students live in residence halls for 2 years
 8. John Fisher stated that the students need to be educated that more parking is available for bikes; rather than be impounded or ticketed
 9. Show expenses

- a. paint, signs (how many are needed), widening sidewalks, ramps for bikes entering or exiting a bike parking area
- 10. John and Shawn discussed that changes are needed at major intersections. Especially where bike lanes are located a right turn lane
 - a. safest thing is keep bikes on the roads
 - i. John explained that there is no control on sidewalks; make them safer for everyone and place the bikes back on the roads, in Texas bikers can ride on the sidewalks
- 11. explain the safety issues that have been identified in previous bike plans and what riders must do
 - a. reflectors must be on bikes
 - b. rider must wear safety helmets
 - c. riding bikes on the right side of roadways unless it is unsafe
 - d. proper use of hand signals
- 12. Shawn suggested that we attach bicycling rules of the road with bike permits and to all new students; including the information to stay/ride on the far right side of roadways
 - ii. Rod stated that Transportation Services would take a shot at the presentation for Dr. Mauro and rules and regulations. Send out to committee members for help or to review; He asked John and Shawn if we could call on them for rules and any research that they can help us with
 - iii. Shawn stated that he could get some input or suggestions from the APBP, or Association of Pedestrian and Bicycle Professionals
- 4. Brittany asked if there should be a bike committee member on the planning for the MSC renovations
 - a. John stated that there is a formula already listed for this; we just need to get the information into the red book
 - i. How do you get it in the red book? Facilities Planning and Construction group would be a good place to start
 - ii. Pedestrian coordinators from all over the country; Shawn is going to send us some contacts from UC Davis, University of Colorado at Boulder; Shawn stated that he might could come up with one or

two more pedestrian coordinators for Transportation Services. Rod would like to coordinate a conference call with them

5. John stated that next time we need to talk about the fine amounts;
 - a. Rich and Brittany stated that \$15-\$20 would be good amounts to start with; you can always lower it
6. We will try to start the review process in a couple of weeks. The information will be sent out by email to the group for their review.
7. Next meeting tentatively set meeting in August.

Meeting adjourned at 12: 56 pm

Action items:

- How do other universities start bike programs and fund bike programs